

McKenny PTO Meeting Minutes

June 13, 2017

6:30-8:30 pm



Members Present: Frank Durocher, *Co-President*; Kamy Durocher, *Co-President*; Natica Bacon, *Vice President*; AnneMarie Hanson, *Treasurer*; Marny Howell, *Secretary*; Kelsey Ferguson, *Movie Night & Carnival Co-Chair & Parent Representative*; Jennifer Philbrook, *PTO Bulletin Board*; Amanda Benjamin, *Face Book Chair & Parent Representative*; Rhonda Warren, *Parent*; Jill Walsh, *Staff Appreciation Chair & Parent Representative*; Natalee Andrews, *Missoula Chair & Parent Representative*; Brian Temple, *Parent Representative*; Erin Birch, *Parent Representative*; Carrie Andrew, *Parent*; Hitomi Hentschel, *Parent*

McKenny Staff Present: Michael Havens, *Principal*

Absent: Kim Wodka, *Hawk Wear Chair*; Britt Watkins, *PTO Website Chair*; Kristen Stewart, *Fall Social Chair*; John Hlavati, *Parent Representative*; Dorothy Espedal-Johnson, *Parent Representative*; Charity Rowley, *Parent Representative*; Babette Carlson, *Parent Representative*; Jessica Wilson, *Fund Run Co-Chair & Parent Representative*; Nicol Stevens, *Parent Representative*; Mary Kate Perry, *Read-a-Thon Representative*; Sarah Mollas, *Movie Night & Carnival Co-Chair & Parent Representative*; Julie Baumgartner, *Parent Representative*; Stephanie Hacker, *Ice Cream Social Chair*

Meeting convened at 6:30pm by Frank

Approval of May Meeting Minutes: (Marny) Minutes approved.

McKenny Update: (Mr. Havens) Mr. Havens shared the positive experience of having Olympia High School graduating seniors return to McKenny to walk the halls for a short period this past Friday morning. Former staff were invited to return as well. Ms. Hauschka's class will be performing a play this Thursday evening on 13 Colonies. The 3rd graders are taking a field trip to the Boston Harbor Marina on Friday to meet a diver and learn about species living in the waters there. June 19th is the end of year musical at 145pm. June 22nd is field day at McKenny and 5th grade BBQ at 11am at LBA. The last day of school is June 23rd and the Kindergarten students will tour the classes with their caps and perform a few songs at the start of the assembly that morning. Jennifer Philbrook will be presented with the Volunteer of the Year award and all of the retiring McKenny staff will also be recognized.

Mr. Havens provided an update on staffing changes for the next school year. Mrs. Hooper will be the Teacher Librarian next year. Mrs. Barre has been very open and sharing everything with Mrs. Hooper to make for a smooth transition and successful library for the future. Dorothy Espedal-Johnson, McKenny parent and teacher in Puyallup School District, has been selected for a 5th grade teacher position. Renee Judah has been selected for a 4/5 split class and is transferring from Hansen Elementary. Greta Rieger from Lake Washington School District will teach the 1st/2nd split or a 2nd grade class depending on enrollment numbers. Theresa bond from Garfield Elementary will teach 4th grade. Jim Bremner, current Hi-CAP/PATS program coordinator will teach 5th grade. Mr. Havens is interviewing for a first grade teacher to replace Ms. Howe who is retiring this year and a Kindergarten teacher to fill Mrs. Francis' slot

as she is moving to teach 2nd grade next year. Ms. Woods will be teaching 2nd grade. Mr. Sjoboen will be teaching 3rd grade. Kathy Chavez in the front office has accepted a secretarial position at Roosevelt, so Mr. Havens will be hiring for her position as well.

Financial Report: (AnneMarie) The current 2016-17 Budget was reviewed and changes since the May PTO meeting were highlighted. Additional funds came in from Fred Meyer/Kroger. Carnival income and expenses were adjusted to reflect a net income of \$3903.31. Additional income should be coming from the purchase of yearbooks. Additional funds will be spent to cover the cost of the Kindergarten field trip for \$300. The first grade field trip to Dirt Works (approved by PTO board via email). The board voted and approved the renewal of IXL subscription for 4th and 5th grades Math and ELA program for \$1500 (will come out of next year's PTO budget). The board voted and approved to give \$5000 to the school library for the purchase of new books and related items for Mrs. Barre. This was an increase from \$3500 provided the previous year as a gesture for her contributions to McKenny upon her retirement this school year.

Old Business

Committee Reports

1. **Carnival:** (Kelsey) Carnival went well this past May. The theme, games and prizes were all well received. Not having the DJ worked well with just our sound system and a music play list. This saved on expenses that were able to be better spent in other areas. The Photo Booth was very successful. Parent and OHS student volunteers were helpful. She would have liked to see more helpers with set up and a bit more with tear down. There was too much left over food from Meconis which was donated to a girl scout troop who donated it to the homeless in downtown Olympia. A laser engraved Seahawks Football (\$50) arrived after carnival. This will be stored inside the building for use next year. A suggestion was made to reinforce the punch cards for students wearing them inside the bounce house as many got ripped and torn of the necklace they were on.
2. **Teacher Appreciation:** (Jill) Teacher appreciation went well. Next year Jill will simplify it and work more on soliciting donations rather than concentrate so much on the theme. It will continue to be one day per week during the month of May.

New Business

Committee Reports

1. **Box Tops:** (Marny) One final collection will be this Friday, 6/16. Funds raised will be received next school year.
2. **5th grade BBQ:** (Amanda) 5th graders will enjoy a BBQ starting at 11am at LBA on June 22nd. They will play games and be served burgers/hot dogs. A sound system with wireless microphone was being requested to borrow/rent for use at the event. 5th graders will all receive a gift of a glass-etched Class of 2024 candy jar filled with blue and white gum balls. Extra PTO water bottles in the staff room will be used at the BBQ as well. A request for Spirit to be present at both the field day and the BBQ was made if possible.
3. **2017-18 Committee Chair Openings:** (Frank & Kamy) Jennifer shared that Babette Carlson will take over the PTO Bulletin board position. Carrie Andrew will transition into the Box Tops Coordinator position and be a 2nd or Kindergarten parent representative. Megan Temple will take over the Facebook position, co-chair the Apple Tree Production position and the yearbook

along with Debbie Doherty in the office. Michelle Smith will take over the Read-a-Thon position. Rhonda Warren will take over the Value Village position and be a 2nd grade parent representative. Jill Walsh will be a Preschool parent representative and continue with her Teacher Appreciation position. Natalee Andrews will continue to assist with Apple Tree Production position and be a parent representative for 3rd grade. Hitomi Hentschel will be a parent representative for 2nd grade or maybe Kindergarten. Marny Howell will be a parent representative for 4th grade or 1st grade.

Committee Chair Positions and Names for 2017-18

Apple Tree Production	Natalee Andrews & Megan Temple
Book Fair	Nancy Hooper?
Box Tops	Carrie Andrew & Marny Howell
Carnival	_____
Facebook	Megan Temple
Fall Social	_____
Fund Run	Marny Howell & Jessica Wilson
Hawk Talk Newsletter	Natica Bacon
Hawk Wear	_____
Movie Night	_____
Olympia Junior Programs	_____
Parent Coffee	Frank & Kamy Durocher
Passport Club	(NOTES INDICATE RHONDA WARREN WAS INTERESTED?)
PTO Bulletin Board	Babette Carlson
PTO Directory	Frank Durocher
PTO Website	Frank Durocher
Read-a-Thon	Michelle Smith
Reader Board	Debbie Doherty?
Spirit Leader	Mr. Ferguson
Staff Appreciation	Jill Walsh
Welcome Back Ice Cream Social	_____
Value Village	Rhonda Warren
Yearbook	Debbie Doherty? & Megan Temple

Parent Representatives and Names for 2017-18

Preschool	1. Jill Walsh
Kindergarten (Fettig & New Teacher) NEED 2	1. Hitomi Hentschel (<i>maybe</i>), 2. Carrie Andrew (<i>either K or 2nd</i>)
1st grade (K.Johnson & New Teacher) NEED 2	1. Marny Howell (<i>either 1st or 4th</i>) 2. _____
2nd grade (Mrs. Woods, Mrs. Francis & Mrs. Rieger) NEED 3	1. Rhonda Warren, 2. Carrie Andrew (<i>either K or 2nd</i>) 3. Hitomi Hentschel
3rd grade (Mrs. Lloyd, Mrs. Campbell, Mr. Sjoboen)	1. Natalee Andrews 2. _____

NEED 3	3. _____
4 th grade (Mrs. Paulsen, Mrs. Bond) NEED 2	1. Marny Howell (<i>either 1st or 4th</i>) 2. _____
5 th grade (Mrs. Espedal-Johson, Mr. Bremner & Mrs. Judah) NEED 3	1. _____ 2. _____ 3. _____

4. **2017-18 Calendar Scheduling:** (Frank & Kamy) Frank presented the calendar of events for this past year and a blank calendar for PTO to populate tentatively for next school year.

August:

8/21/17 Monday School office opens
8/29/17 Tuesday 6:30 PM (location TBD) PTO Meeting

September:

9/4/17 Labor Day, School Office closed
9/5/17 Tuesday 3:30 – 5pm Meet & Greet
9/5/17 Tuesday Welcome Back Ice Cream Social 4pm – 530pm
9/6/17 Wednesday First day of school
9/6/17 Wednesday after 9am drop off Parent Coffee
9/11/17 First day for Kindergarten & Preschool
9/11/17 Monday after 9am drop off Kinder Parent Coffee
9/12/17 Tuesday 6:30 PM PTO Meeting in Library
9/14/17 Thursday K-2nd 6pm, 3rd-5th 7pm Curriculum Night
9/30/17 Saturday Value Village Donation Drive
School Picture Day TBD

October:

Box Tops (Oct date TBD)
10/6/17 Friday Movie Night
10/10/17 Tuesday 6:30 PM PTO Meeting in Library
10/13/17 Friday Non-Student Day NO SCHOOL
10/24-27/2017 Tuesday – Friday Fall Conferences & Book Fair
10/20/17 Friday Fund Run
CISPUS Wreath Sales TBD

November:

11/3/17 Friday Fall Social Friday (include Traveling Show here/i.e. Reptile Man/Jim Evans)
11/10/17 Friday Veterans Day Observed NO SCHOOL
11/14/17 Tuesday 6:30 PM PTO Meeting in Library
11/22-24/17 Wednesday-Friday Thanksgiving Holiday NO SCHOOL
School Picture Retake day TBD

Veterans Day Assembly TBD
Hearing & Vision Screening TBD

December:

12/8/17 Friday Movie Night
12/12/17 Tuesday 6:30 PM PTO Meeting in Library
12-18-29/2017 Monday-Friday Winter Break NO SCHOOL
Winter Performance - TBD
Battle of the Books start TBD

January:

1/1/18 Monday New Year's Day NO SCHOOL
1/9/18 Tuesday 6:30 PM PTO Meeting in Library
1/15/18 Monday MLK Jr Day NO SCHOOL
Apple Tree full month
International Night TBD

February:

Box Tops (Feb date TBD)
2/2/18 Friday HALF DAY for grading
2/2 – 2/3/18 Friday/Saturday Apple Tree Performances
2/13/18 Tuesday 6:30 PM PTO Meeting in Library
2/12 – 2/26/18 Monday Read-a-Thon begins, 2-3 weeks long
2/19-20/18 Monday-Tuesday Mid-Winter Break NO SCHOOL
Pacific Science Center (tentative around school Science Fair) Feb 2018
Olympia Junior Programs (OJP) dates TBD
OSDEF Play TBD
All About Kindergarten Event at Capital High School TBD
OSD Tech Fair TBD

March:

3/13/18 Tuesday 6:30 PM PTO Meeting in Library
3/16/18 Friday Movie Night
3/27-30/18 Tuesday-Friday Spring Conferences & Book Fair
Science Fair TBD
OJP dates TBD
5th grade parents night at WMS
Battle of the Books ends in March

April:

4/2-6/18 Monday-Friday Spring Break NO SCHOOL
4/10/18 Tuesday 6:30 PM PTO Meeting in Library
Creativity Festivity (possibly TBD)
CISPUS (TBD April/May)

OJP dates TBD

Class Picture day TBD

May:

5/5/18 Saturday 5:30pm Carnival

5/15/18 3rd Tuesday 6:30pm May PTO meeting

5/7, 5/15, 5/23, 5/31/18 Teacher Appreciation

5/28/18 Monday Memorial Day NO SCHOOL

June:

6/12/18 Tuesday 6:30 PM PTO Meeting in Library

6/19/18 half day Tuesday Last day of school

Field Day & 5th grade BBQ TBD

End of year performance TBD

Kindergarten open house TBD

OHS Senior Grad Walk TBD

Preschool Slide Show TBD

Announcements (Frank/Kamy)

Kamy will contact Limeberry for a possible McKenny night fundraiser on the last day of school, 6/23. If unable to schedule for then, PTO will consider a date for a similar event to add to next year's calendar of events.

The next PTO meeting will be on Tuesday August 28th, at 6:30 pm location to be determined.

Meeting adjourned at 8:33 pm.