

McKenny PTO Meeting
Tuesday, December 8, 2020
Over Zoom

Attendance: Michael Havens, *Principal*; Cherie Andreassen, *President*; Mindy Swedberg, *Vice President*; Abby Terpening, *Treasurer*; Ingrid Aries, *Secretary*; Kameron Durocher, *Community Connections Chair and Volunteer Coordinator*; Marny Howell, *Value Village Coordinator and Facebook Coordinator*

Meeting over Zoom convened at 6:32.

Ingrid read the minutes.

*****Motion made, seconded and approved for accepting the meeting minutes as written for October.*****

McKenny Update (Michael Havens):

- The Veteran's Day Assembly was nice
 - Especially the slideshow with pictures of Veteran's
- Distribution still not at 100%, but Kanina and Britany help meet people when they can
- MAP testing and they remoted test a few kids that couldn't come in
- Hopefully we will be able to do more onsite testing when people return
- Authorized to bring in small groups of students
 - 3-4 students will be coming in (with IEP goals) will be coming in starting next week
 - Next they'll reach out to English Language Learners
 - As long as we have the proper safety factors
 - The kids coming in are ones struggling to attend zoom and complete the asynchronous lessons
 - A lot of it will be supporting the kids in completing these assignments and providing the role of supportive adult
 - The approval process to be able to bring kids in can take a while
 - The students with greatest needs at other schools may come from a farther distance which is true at other schools like LP Brown so this took a while to get transportation coordinated so everyone could start bringing students in
- The district leadership has continued to provide leadership training opportunities about equity
 - There will be continued emphasis and support on this
 - There will be formal and informal things in staff meetings and at McKenny about equity and inclusion
 - Michael wants to be a driving force but also being sensitive to the fact that a lot of teachers are working harder and longer than they have before

- He has a lot of time for reading, planning, and thinking about things
 - There is a balance to consider, but also he doesn't want to lose momentum
- What has the response been to the surveys?
 - About 50% of families district wide responded to the survey
 - The data may not be valid since COVID numbers keep changing
 - He hasn't heard McKenny's data yet

Treasurer's Report (Abby)

- We received about \$350 in store rewards
- \$270 was spent on gift cards for the Read-A-Thon
- Tax prep is done and signed
 - It cost \$313
- Another \$300 donated to sunshine and we spent about \$700
 - \$900 have been donated to the PTO for the Sunshine Fund. We haven't gone into the \$400 we set aside for the fund yet.
 - \$1400 has come out the Principal's Emergency Fund and asked for another \$1000 and recieved it
- We have raised \$810 for the Read-A-Thon thus far from a handful of students
- We have not spent any money on school support
 - Michael talked with Mrs. Andersen felt like the whiteboard would be nice but not necessary during these times. They could find something to suit her needs in the school.

Sunshine Fund (Mindy):

- No other updates
- More requests have come in and she has responded but hasn't heard back
- Now that Michael has more money in the principal's fund that can fund more needs
- We'll come back to the Sunshine Fund and Michale will go back to the foundation when the Principal's Fund runs dry again
- We do have a lot of money in our funds should we need to talk about it

Read-A-Thon

- Haven't had any events yet
- It ends Saturday and we'll get the survey out so that people know next week to drop off their stuff
- Send anything we need done to Mindy or Michael
 - Remember Michael said he has time :)
- Ingrid will email Michael a message with the link that can go out to families at the end of this week so that people can include their number of minutes read and money raised (after Kamy says the link is live)
- Kamy and family will put together hot cocoa and bookmarks to distribute in January
- People can drop off money next week during distribution

Teacher Appreciation

- A few staff/teachers filled out their stuff online
- Gifts could be dropped off next Tuesday or Thursday
- Is there a way to disseminate this information to families?

- If you would like this information, contact this email and we'll send it to you.
 - Ingrid will include the email going out with the minutes
- Perhaps we allot a certain amount per teacher
 - The budget for this comes out of what you usually need a grant for
 - Teachers would spend and bring a receipt so you don't need to apply for a grant
- We have several dedicated staff doing distribution
 - It might be nice to drop something off to say thanks to those who help out with dropoff
 - Mindy will grab donuts for next Tuesday
- How many teachers?
 - 15 classroom, SPED teacher, 3 specialists, band and orchestra
 - 2 preschool teachers
 - Also SLP, OT, and so on
 - There are 20 teachers who think of McKenny as their main school
 - Between 50-60 staff people
 - We can't vote on this because we don't have quorum today
 - *If we did \$100 for each teacher (for whom McKenny is their home school) that would be \$2,000 out of the \$2,460 budgeted for school support*
 - *We like this idea!*
 - It would be good to have a form that they fill out with an explanation of what it is/how it helps
 - We may want guidelines for how the money can be spent
 - We'll have to talk about this at our next meeting
- Michael and Ingrid will talk tomorrow and set a date for a **Talent Show**
- **Value Village (Marny)**
 - It will take place on January 9th
 - Originally 1:00 drop off but it looks like it may be 10:30 am due to changes due to Covid-19
 - Marny may need support to help people rally and bring stuff in
 - PR will be important with this event as many of have extra time to be going through stuff at home
- **Parent Meeting with Boosterthon, PTO, PTAs, etc.**
 - Reminder: We aren't supposed to use school staff to do school business
 - Occasional emails are okay, but it is better if something is sent out with other information from the school
 - Avoid having several PTO emails going through the school
 - Michael said it is not a problem
 - Best practice is to refer people to our website where they can locate all our information
 - We need to have our own mailing address/PO Box
 - Reminders about online auctions and gambling
 - We can get a reseller permit if we (as a non-profit organization) sell something in a two-week period, such as yearbooks, and then we don't have to pay sales tax
 - We need to update our clauses officially for what happens if we disband

- We didn' t have quorum last year to make it official
 - ASB funds are fairly stagnant
 - Read-A-Thon and fundraisers can't happen during school time but right now that is all very fluid
 - School may continue to be fluid for many families after the pandemic so this is important to think about and figure out
- **Yearbooks:**
 - We are still in the process of getting reimbursements for the extra yearbooks we were charged for
 - We need one for the archives and we can distribute others to staff and McKenny PTO
 - There are extras somewhere. Mindy will talk with Sarah Lankford and Michael will talk with Britney to see where they are.
 - Mrs. Hooper still needs one for the archives
- We need to start talking about **succession** planning. We need to get people to dip their toe into the PTO.
 - We have a small PTO and we need to get more people involved
 - Maybe we add something fun to bring people in
 - Next meeting, everyone bring someone to the meeting
 - We should add something fun into our next meeting to encourage people to join in
 - The talent show could be a great opportunity to get people to join in and volunteer

Meeting adjourned at 7:58.

See you at the next meeting on January 12th at 6:30.